**NON-SECTARIAN STATEMENT**

The Children’s Playhouse Inc., is a non-denominational facility that is open to the public. No child in this facility would ever be taught any religion as part of the curriculum.

**ENROLLMENT PROCEDURE**

Our program serves children 3-5 years of age. Applications are accepted throughout the year. These applications can be obtained by calling one of our two locations and picking them up from the office.

The registration process includes, but is not limited to the following:

* Two proofs of Norwalk/Connecticut residency
* Documentation of gross annual income for all adults in the household
* Updated ED191 Health Assessment Form documenting the child’s recent physical examination & immunizations.
* W-2 / or 1st 2 pages of your filed tax return from previous year
* Non-Refundable Registration fee of $100, along with the first week’s tuition
* There is a provisional enrollment period for the first 30 days

School Readiness economic requirements are in effect for Norwalk/Connecticut families only.

A new child Orientation will be held in the beginning of the new school year.

**POTTY TRAINING**

Typically, most children are potty trained, however, if your child is not potty trained, we need your participation in helping with this process. If not, you will receive a letter with conditions in order for your child to be able to stay in school.

Our facility is not equipped to accommodate non-potty trained children over a long period of time. If your child has occasional accidents we will certainly be accommodating. Any soiled underwear will be disposed of immediately, as per state regulations. It is your responsibility to make sure that your child’s cubby is checked daily for clothing changes. If we have to provide new underclothes, you will be charged according to the purchase price. If your child has no extra clothing, you will be called to bring a new change of clothes.

Signs of being potty trained are:

* Your child acknowledges that they need to use the bathroom
* Using the bathroom when asked
* Staying dry for the majority of the day
* Not wearing pull ups/ diapers